



Please fill in the whole form using a ball point pen and send it to:

Sure (Jersey) Limited  
 The Power House  
 Queen's Road  
 St Helier, Jersey  
 Channel Islands, JE2 3AP

# Instruction to your Bank or Building Society to pay by Direct Debit

Service user number

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Name(s) of account holder(s)

\_\_\_\_\_

FOR SURE (JERSEY) LIMITED OFFICIAL USE ONLY  
 This is not part of the Instruction to your Bank or Building Society

Bank/Building Society account number

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Branch sort code

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Name and full postal address of your Bank or Building Society

To: The Manager                      Bank/Building Society

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_                                      Post Code \_\_\_\_\_

## Instruction to your Bank or Building Society

Please pay Sure (Jersey) Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with Sure (Jersey) Limited and, if so, details will be passed electronically to my Bank/Building Society.

Reference

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Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Sure (Jersey) Limited will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Sure (Jersey) Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Sure (Jersey) Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when Sure (Jersey) Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.